

# EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

**Committee:** Council **Date:** 22 May 2012

**Place:** Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 8.50 pm

**Members Present:** Councillors K Angold-Stephens (Chairman), B Rolfe (Vice-Chairman), K Avey, R Bassett, Mrs H Brady, W Breare-Hall, G Chambers, T Church, Mrs T Cochrane, R Cohen, Mrs R Gadsby, L Girling, P Gode, Mrs A Grigg, J Hart, Ms J Hart, D Jacobs, D C Johnson, Mrs S Jones, Ms H Kane, J Knapman, Ms Y Knight, Mrs J Lea, A Lion, J Markham, A Mitchell MBE, G Mohindra, R Morgan, S Murray, J Philip, Mrs C Pond, B Sandler, Mrs M Sartin, Ms G Shiell, Mrs P Smith, P Spencer, D Stallan, Ms S Stavrou, Mrs T Thomas, H Ulkun, G Waller, Ms S Watson, A Watts, Mrs E Webster, C Whitbread, Mrs J H Whitehouse, J M Whitehouse, D Wixley, N Wright and J Wyatt

**Apologies:** Councillors A Boyce, K Chana, P Keska, H Mann, Mrs M McEwen and Mrs L Wagland

**Officers Present:** D Macnab (Acting Chief Executive), C O'Boyle (Director of Corporate Support Services), R Palmer (Director of Finance and ICT), I Willett (Assistant to the Chief Executive), G Lunnun (Assistant Director (Democratic Services)), S G Hill (Senior Democratic Services Officer), P Seager (Chairman's Secretary), T Carne (Public Relations and Marketing Officer) and P Tredgett (Information Assistant)

## 1. WEBCASTING INTRODUCTION

The Assistant to the Chief Executive, on behalf of the Chairman of the Council, reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

## 2. DISTRICT COUNCIL ELECTIONS - 3 MAY 2012

The Chairman welcomed the following newly elected and re-elected members of the Council following the elections held on 3 May 2012:

Councillor	Ward
Neville Wright	Buckhurst Hill East
Gavin Chambers	Buckhurst Hill West
Brian Sandler	Chigwell Row
John Knapman	Chigwell Village
Jon Whitehouse	Epping Hemnall
Anthony Church	Epping Lindsey and Thornwood Common
Chris Whitbread	Epping Lindsey and Thornwood Common (until May 2015)
Alan Lion	Grange Hill
Richard Morgan	Hastingwood, Matching and Sheering

	Village (until May 2015)
Maggie McEwen	High Ongar, Willingale and The Rodings
Tracey Thomas	Loughton Alderton
Leon Girling	Loughton Broadway
David Wixley	Loughton Fairmead
James Hart	Loughton Forest
Ken Angold-Stephens	Loughton Roding
Caroline Pond	Loughton St John's
Harvey Mann	Loughton St Mary's
Anthony Boyce	Moreton and Fyfield
Helen Brady	Passingford
John Philip	Theydon Bois
Glynis Shiell	Waltham Abbey Honey Lane
Jennie Lea	Waltham Abbey North East
Helen Kane	Waltham Abbey South West

The Chairman presented Declaration of Acceptance of Office certificates to the seven of the nine newly-elected members present for consideration of this item, Councillors Brady, Chambers, Church, Girling, Kane, Shiell and Thomas.

### 3. RETIRING CHAIRMAN OF THE COUNCIL - YEAR OF OFFICE

Councillor Angold-Stephens addressed the Council on his year of office. The Chairman again welcomed new and re-elected members to the meeting and expressed thanks to the service given by those members who had not sought re-election. He paid special tribute to former Councillor Diana Collins who had given many years of dedicated service to the Council including five years as Leader of the Council. The Chairman welcomed former Councillor Collins to the meeting. Councillor Angold-Stephens expressed commiserations to those who had failed to get re-elected.

The Chairman reported on his attendance at events since the last meeting of the Council including the unveiling of a memorial at Chelmsford commemorating all the RAF stations based in Essex during World War Two including North Weald and Stapleford; the induction of the newly elected Epping Forest Youth Councillors; the annual general meeting of the Multiple Sclerosis Society for the region; the Essex Millennium Fund Awards at which two local organisations had been recognised – WAY 2000 in Waltham Abbey and Zinc in Ongar; the commencement of the deployment of street pastors in Loughton; the unveiling of a role of honour at the new Ongar and District War Memorial Medical Centre in honour of those who had given their lives in service to their country; and the St George's Day Parade and National Scout Service at Windsor Castle at which the Queen and the Duke of Edinburgh had been present.

The Chairman advised that the last fundraising event for his charity had been a walk in Epping Forest led by Verderer, Richard Morris and this had included visits to the newly opened Retreat and the refurbished Queen Elizabeth Hunting Lodge. Councillor Angold-Stephens informed the Council that a new visitor centre for the Forest just outside of the District would be opening before the Olympic Games and he encouraged members to visit it.

Councillor Angold-Stephens stated that it had been a privilege and honour to represent the Council over the past year. He advised that his many visits as Chairman had left him better informed about the good work being undertaken by individuals and organisations throughout the District.

The Chairman stated that during his year of office he had attended in excess of 100 events, the majority together with his wife, Jill. He thanked the Vice Chairman Councillor Brian Rolfe and his wife Una for their support during the year.

Councillor Angold-Stephens referred to the Golf Day and the White Water Rafting event held in support of his charity. He advised that he had raised between £6,500 and £7,000 during his year of office and he thanked members and officers for their support including support for his recent abseil of the water tower at Church Langley.

The Chairman thanked Pat Seager, Chairman's Secretary, for her support during the year and he emphasised her attention to detail which had prepared him for every eventuality. He drew attention to Pat's organisation of the Civic Awards event which in his view was an example for all other authorities to follow.

Councillor Angold-Stephens thanked members for being well behaved at Council meetings during a year when difficult financial decisions had to be made.

In conclusion the Chairman thanked his wife, Jill for her support during the year and he invited her to the well of the chamber to receive a bouquet.

Councillors J M Whitehouse, Murray, Whitbread, Pond and the Acting Chief Executive, D Macnab, on behalf of the staff, expressed their appreciation for the hard work and enthusiasm shown by Councillor Angold-Stephens during his year of office.

#### **4. ELECTION OF CHAIRMAN**

The nomination of Councillor B Rolfe for the office of Chairman of the Council having been moved formally by Councillor Breare-Hall and seconded by Councillor Grigg, it was:

##### **RESOLVED:**

That Councillor B Rolfe be elected Chairman of the Council for the ensuing year.

Councillor Rolfe thereupon made a Declaration of Acceptance of the Office of Chairman of the Council and thanked the Council for his election. He thanked the immediate past Chairman for involving him in civic events during the past year and for the immediate past Chairman's wife for the assistance she had given to his wife during that year. Councillor Rolfe stated that he would try to maintain the high standards set by the immediate past Chairman. Councillor Rolfe thanked members of his group and officers in Democratic Services for the guidance and assistance they had given him as Vice Chairman during the past year. Councillor Rolfe announced that his chosen charities would be the Chigwell Riding Trust and the Dream Factory and he expressed the hope that members would give generous support to those charities during the year. He advised that he proposed to be a non-voting Chairman with one exception. He stated that he had been elected to serve the best interests of residents of the District and if he was required to vote at a meeting of the Council he would do so having regard to those interests. He stated that he looked forward to working with the new Vice-Chairman of the Council.

#### **Councillor Rolfe in the Chair**

**5. PAST CHAIRMAN'S BADGE/ESCORT'S BADGE**

The new Chairman presented Councillor Angold-Stephens with a past Chairman's badge of office.

Mrs J Angold-Stephens presented the Escort's badge to Mrs U Rolfe.

**6. APPOINTMENT OF VICE-CHAIRMAN**

The nomination of Councillor Sartin for the office of Vice-Chairman of the Council having been formally moved by Councillor Bassett and seconded by Councillor Stallan, it was:

**RESOLVED:**

That Councillor Sartin be appointed Vice-Chairman of the Council for the ensuing year.

Councillor Sartin thereupon made a Declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for her appointment. She congratulated Councillor Rolfe on his election as Chairman of the Council and assured him that she would give him full support during the coming year. She said that she looked forward to visiting all parts of the District during the year.

**7. MINUTES****RESOLVED:**

That the minutes of the Council meeting held on 27 March 2012 be taken as read and signed by the Chairman as a correct record.

**8. DECLARATIONS OF INTEREST**

There were no declarations of interest by members of the Council under this item.

**9. ANNOUNCEMENTS****(a) Announcements by the Chairman of the Council****(i) Leader of the Council**

The Chairman announced that earlier in the day, Councillor Wagland had submitted a notice of resignation as Leader of the Council. The Chairman and Councillors Whitbread, Angold-Stephens and J M Whitehouse expressed their appreciation for the hard work and enthusiasm shown by Councillor Wagland during her year of office as Leader of the Council.

**(ii) Floral Display**

The Chairman announced that he intended to send the flowers from tonight's meeting to St Clare Hospice, Hastingwood.

**(b) Announcements by the Leader of Council and Portfolio Holders**

There were no announcements under this heading.

**(c) Members not seeking Re-election or not Re-elected**

The Council noted that J Sutcliffe, D Collins, J Collier and W Pryor had not sought re-election on 3 May 2012. In addition R Barrett, R Brookes, D Dodeja and P Richardson had not been re-elected.

Councillor Whitbread acknowledged the contribution made to the Council by D Collins during her 20 years service as a District Councillor including five years as Leader of the Council. He drew attention to the many issues she had pursued on behalf of residents and in particular her work on helping to improve the standard of education in the District.

Councillors Angold-Stephens, Morgan, Stallan, J M Whitehouse and Knapman also paid tribute to the contribution made to the Council by D Collins.

In addition Councillor Stallan paid tribute to the contributions made to the Council by R Brookes and R Barrett. Councillor J M Whitehouse paid tribute to the contributions made to the Council by J Sutcliffe, D Dodeja and R Brookes. Councillors Pond and Knapman also paid tribute to the contribution made to the Council by R Brookes.

The Chairman invited D Collins to respond to the acknowledgements of her service. D Collins expressed thanks for the comments made about her service. She stated that during her period of service as a District Councillor she had made a lot of friends and had enjoyed the work she had undertaken. She expressed best wishes to the Chairman, Vice-Chairman and the new Cabinet for the future.

In recognition of her 20 years service, the Chairman presented an award to D Collins.

**10. REPORT OF THE APPOINTMENTS PANEL****(a) Leader of the Council**

By leave of the Council, the Chairman took the second recommendation of the Panel before other items, namely consideration of the appointment of a Leader of the Council. The nomination of Councillor Whitbread for the office of Leader of the Council having been formally moved by Councillor Bassett and seconded by Councillor Waller, it was:

**RESOLVED:**

That, in accordance with Section 44C(2) of the Local Government Act 2000, Councillor Whitbread be appointed Leader of the Council with a term of office, as prescribed by Section 44E of the Act, expiring on the day of the Annual Council meeting following Councillor Whitbread's normal day of retirement as a Councillor.

**(b) Leader and Council Appointments**

**(Mover: Councillor Whitbread – Chairman of the Panel and Leader of the Council)**

Councillor Whitbread reported on appointments which he had made to the Cabinet and Cabinet Committees and to Outside Organisations carrying out executive functions.

Councillor Whitbread also reported recommendations of the Appointments Panel in relation to the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-executive bodies), and to Outside Organisations carrying out Council, regulatory or non-cabinet functions. Councillor Whitbread reported on changes made to nominations since the Panel had met.

**RESOLVED:**

- (i) That in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as set out in Appendix A to these minutes be noted;
- (ii) That the appointments made by the Leader of the Council to the Cabinet and Cabinet Committees and the allocation of portfolios as set out in Appendix B to these minutes be noted;
- (iii) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-executive bodies) as set out in Appendix C to these minutes be approved including:
  - (a) the enlargement of the membership of the Overview and Scrutiny Committee from 11 to 15 members; and
  - (b) the alteration to the membership of the Committee for the Appointment of the Chief Executive to include Councillors Stavrou and Whitbread and the removal of Councillor Murray;
- (iv) That the appointment of Councillor Waller (Conservative Group) as a Group Representative for the purposes of substitution notifications be noted;
- (v) That Group Leaders confirm nominations to the Proper Officer for appointments to be made to Panels by the Overview and Scrutiny Committee by 24 May 2012;
- (vi) That the appointments made by the Leader of the Council to Outside Organisations carrying out executive functions as set out in Appendix D to these minutes be noted; and
- (vii) That appointments to Outside Organisations carrying out Council, Regulatory or non-Cabinet functions be as set out in Appendix E to these minutes.

**11. SCHEME OF OFFICER DELEGATION - COUNCIL AND REGULATORY FUNCTIONS**

**RESOLVED:**

That the Scheme of Officer Delegation for Council and Regulatory Functions, as set out in Part 3 of the Constitution as amended be agreed.

**12. SCHEME OF OFFICER DELEGATION - EXECUTIVE FUNCTIONS**

**RESOLVED:**

That new and revised Officer Delegation in respect of Executive functions as approved by the Leader of the Council following the 2011/12 review be noted.

**13. COUNCIL MEETINGS - 2012/13**

**RESOLVED:**

(1) That during 2012/13 ordinary meetings of the Council be held on the following dates:

31 July 2012

27 September 2012 (Thursday)

6 November 2012

18 December 2012

19 February 2013

21 February 2013 (Thursday) (reserve date for budget meeting)

23 April 2013

21 May 2013 (Annual Meeting); and

(2) That a special meeting of the Council be held on 18 June 2012 to consider the appointment of a Chief Executive and the arrangements for the new Standards regime under the Localism Act 2011.

**CHAIRMAN**

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### ANNUAL COUNCIL MEETING - 22 MAY 2012 CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

#### Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

#### Conservative Group:

Councillor Chris Whitbread (Group Leader)                      Councillor Syd Stavrou (Deputy Group Leader)

Councillor Ken Avey	Councillor Helen Kane	
Councillor Richard Bassett	Councillor Paul Keska	Councillor Glynis Shiell
Councillor Anthony Boyce	Councillor John Knapman	Councillor Penny Smith
Councillor Heather Brady	Councillor Yolanda Knight	Councillor David Stallan
Councillor William Breare-Hall	Councillor Jeane Lea	Councillor Haluk Ulkun
Councillor Gavin Chambers	Councillor Alan Lion	Councillor Lesley Wagland
Councillor Kewal Chana	Councillor Ann Mitchell	Councillor Gary Waller
Councillor Anthony Church	Councillor Maggie McEwen	Councillor Sylvia Watson
Councillor Ricki Gadsby	Councillor Gagan Mohindra	Councillor Antony Watts
Councillor Anne Grigg	Councillor John Philip	Councillor Elizabeth Webster
Councillor James Hart	Councillor Brian Rolfe	Councillor John Wyatt
Councillor David Johnson	Councillor Brian Sandler	Councillor Neville Wright
Councillor Susan Jones	Councillor Mary Sartin	

**Members 39**

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#### Liberal Democrats Group:

Councillor Jon Whitehouse (Group Leader)                      Councillor Derek Jacobs (Deputy Group Leader)

Councillor Peter Spencer	Councillor Janet Whitehouse	
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**Members 4**

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**Loughton Residents' Association Group:**

Councillor Ken Angold-Stephens (Group Leader) Councillor Caroline Pond (Deputy Group Leader)

Councillor Tessea Cochrane Councillor Richard Cohen Councillor Colin Finn Councillor Leon Girling	Councillor Jennie Hart Councillor Lance Leonard Councillor Harvey Mann Councillor John Markham	Councillor Tracey Thomas Councillor David Wixley
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**Members 12**

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## Appendix B

### Council Appointments

#### (a) Leader Nominations

	<b>2012/13</b>
<b>Leader</b>	Chris Whitbread

### Leader Appointments:

#### (b) Deputy Leader

	<b>2012/13</b>
<b>Deputy Leader</b>	Syd Stavrou

#### (c) Other Cabinet Members/Allocation of Portfolios

<b>Portfolio Title</b>	<b>Portfolio Holder 2012/13</b>
<b>Leader</b>	Chris Whitbread
<b>Finance and Technology</b>	Syd Stavrou
<b>Leisure and Wellbeing</b>	Liz Webster
<b>Environment</b>	Will Breare-Hall
<b>Housing</b>	David Stallan
<b>Safer, Greener and Highways</b>	Gary Waller
<b>Planning</b>	Richard Bassett
<b>Support Services</b>	Hal Ulkun
<b>Asset Management and Economic Development</b>	Anne Grigg

## **Existing Cabinet Committee Memberships (not part of pro rata allocations)**

### **(a) Finance and Performance Management Cabinet Committee**

Leader

Finance and Technology Portfolio Holder (Chairman)

Housing Portfolio Holder

Planning Portfolio Holder

Safer, Greener and Highways Portfolio Holder

### **(b) North Weald Airfield and Asset Management Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder (Chairman)

Environment Portfolio Holder

Finance and Technology Portfolio Holder

Leisure and Wellbeing Portfolio Holder

### **(c) Local Plan Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder

Environment Portfolio Holder

Housing Portfolio Holder

Planning Portfolio Holder (Chairman)

Committee Appointments 2012-13

Area Plans Sub-Committee East (19 Members)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2012/13	Chairman/Vice Chair	A Boyce (Chair) S Jones (V/C)			
		K Avey	D Jacobs		P Gode (Lab)
		W Breare-Hall	J H Whitehouse		Morgan (Ind)
		H Brady	J M Whitehouse		
		T Church			
		A Grigg			
		P Keska			
		M McEwen			
		J Philip			
		B Rolfe			
		D Stallan			
		C Whitbread			
		G Waller			

Area Plans Sub-Committee West (14 Members)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2012/13	Chairman/Vice Chair	P Smith (Chair) Y Knight (V/C)			
		R Bassett			
		R Gadsby			
		D Johnson			
		H Kane			
		J Lea			
		A Mitchell			
		M Sartin			
		G Shiell			
		S Stavrou			
		A Watts			
		J Wyatt			
		E Webster			

**Area Plans Sub-Committee South (24 Members - subject to opt in)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	J Hart (Chair) S Watson (V/C)			
		G Chambers		K Angold-Stephens	S Murray
		K Chana		T Cochrane	
		J Knapman		R Cohen	
		A Lion		L Girling	
		G Mohindra		C Finn	
		B Sandler		Jennie Hart	
		H Ulkun		L Leonard	
		L Wagland		H Mann	
		N Wright		J Markham	
				C Pond	
				T Thomas	
				D Wixley	

**Audit and Governance Committee (3 members plus 2 co-opted persons)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2012/13</b>	Chairman/Vice Chair	A Watts (Chair)			
		S Watson		C Finn	

**Committee for the Appointment of the Chief Executive (8 NEW members cross party)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair		Jon Whitehouse (Chair)	C Pond (VC)	
		A Grigg			
		M McEwen			
		J Philip			
		S Stavrou			
		L Wagland			
		C Whitbread			

**NB Change in Membership being recommended to Council**

**Complaints Panel (Pool of 11 members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair		P Spencer (VC)	R Cohen (Chair)	
		G Chambers		H Mann	
		K Chana			
		P Keska			
		Y Knight			
		A Mitchell			
		B Sandler			
		G Shiell			
		P Smith			

### District Development Control Committee (15 members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	B Sandler (Chair) A Boyce (VC)			
		J Hart	J M Whitehouse	C Finn	R Morgan (Ind)
		S Jones		J Markham	
		J Knapman		C Pond	
		Y Knight			
		J Philip			
		P Smith			
		S Watson			
		J Wyatt			

Page 9

### Electoral and Community Governance Review (5 members and five deputies)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	J Philip (Chair)	D Jacobs (VC)		
		M Sartin		K Angold Stephens	
		S Watson			
		B Rolfe (Deputy)	J M Whitehouse (Deputy)	C Pond (Deputy)	
		L Webster (Deputy)			
		C Whitbread (Deputy)			



**Housing Appeals and Review Panel (5 members and 5 substitutes)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	A Mitchell (Chair) B Rolfe (VC)			
		R Gadsby	J H Whitehouse	Jennie Hart	
			P Spencer (substitute)	L Leonard (substitute)	
		P Keska (substitute)			
		Y Knight (substitute)			
		J Lea (substitute)			

**Joint Consultative Committee (9 members plus 9 staff side representatives)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	R Bassett (Chair)			
		A Lion	J H Whitehouse	T Cochrane	
		D Stellan		D Wixley	
		S Stavrou			
		G Waller			
		C Whitbread			

### Licensing Committee (15 members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	A Lion (VC)		K Angold-Stephens (Chair)	
		T Boyce	P Spencer		R Morgan
		K Chana		L Leonard	
		R Gadsby		T Thomas	
		A Mitchell		D Wixley	
		M Sartin			
		G Shiell			
		P Smith			
		N Wright			
Sub-Committee Chairs		M Sartin, P Smith		K Angold-Stephens D Wixley	R Morgan

### Overview and Scrutiny (15 Members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair			K Angold Stephens (VC)	R Morgan (Chair)
		K Chana	D Jacobs	L Girling	S Murray
		R Gadsby		D Wixley	
		H Kane			
		P Keska			
		A Lion			
		M McEwen			
		J Philip			
		M Sartin			
	P Smith				

**Staff Appeals Panel (5 members and 5 substitutes)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>	Chairman/Vice Chair	B Sandler (VC)	J M Whitehouse (Chair)		
		R Gadsby		T Cochrane	
		B Rolfe	P Spencer (substitute)		
				R Cohen (substitute)	
		G Chambers (substitute)			
		A Mitchell (substitute)			
		J Wyatt (substitute)			

**NB (i) Further Substitute nominations required**

**Other Bodies**

61 of 61  
Page 19

**Local Highways Panel (7 District, 7 County members – ECC Chair)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>		R Bassett		L Leonard	
		K Chana			
		T Church			
		P Keska			
		J Lea			
		S Watson			

**Leisure Management – Contract Monitoring Board (6 members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2012/13</b>		W Breare Hall	J M Whitehouse	H Mann	
		G Chambers			
		L Webster			
		N Wright			

**Standards Committee (3 members plus 3 Independent members plus 3 local council representatives)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2012/13</b>		A Grigg	J H Whitehouse		
		A Mitchell			

**Waste Management Partnership Board**

**(2 Members plus 2 Officers and 4 representatives of the Council’s Waste Management Contractor)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2011/12</b>		W Breare Hall			
		S Stavrou			

## Leader Appointments

### Representation on Outside Organisations – Appointments by Leader Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Representation for 2012/13
1.	Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee (Executive)	G Waller
2.	Crime and Disorder Strategy Panel (Executive)	G Waller W Breare-Hall (Deputy)
3.	East of England Local Government Association (Executive)	C Whitbread
4.	Enfield Essex Herts Border Liaison Group (Executive/Local)	R Bassett, Mrs P Smith Mrs M Sartin (Mrs J Lea, G Shiell, J Wyatt deputies)
5.	Epping Forest District Local Strategic Partnership (Executive) (a) LSP Board  (b) Health Equalities Group (c) Safer Communities Partnership (d) Sustainable Communities Group (e) Epping Forest Children's Partnership	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller  (d) A Grigg  (e) L Webster
6.	Essex On-Line Partnership (Executive)	Not required
7.	Harlow Stansted Gateway Transportation Board (HSGTB) (Executive)	G Waller A Grigg (deputy)
8.	Highways Panel (West Area) (Executive)	Thought defunct Officers To confirm
9.	Housing Repairs Advisory Group (Executive)	Housing Portfolio Holder Chairman Housing Scrutiny Panel Vice Chairman Housing Scrutiny Panel
10.	Local Government Association - General Assembly (Executive)	C Whitbread S Stavrou (Dep)

<b>Organisation and Allocation Category</b>		<b>Representation for 2012/13</b>
11.	Local Government Information Unit Management Committee (Executive)	Not required
12.	Northern Essex Parking Partnership (Executive)	G Waller W Breare-Hall (Dep)
13.	Waste Partnership Member Board (Executive)	W Breare-Hall G Waller (Dep)
14.	Waste Partnership - Inter-Authority Member Working Group (Executive)	W Breare-Hall G Waller (Dep)

## **Council Appointments**

### **Representation on Outside Organisations Organisations Carrying Out Council Regulatory or Non-Cabinet Functions**

<b>Organisation and Allocation Category</b>		<b>Nominations for 2012/13</b>
1.	Care and Repair - Management Committee	J H Whitehouse K Avey A Grigg
2.	Epping Forest Citizens' Advice Bureau	R Cohen G Shiell (A Mitchell and K Angold Stephens deputies)
3.	Campaign to Protect Rural England (Essex Branch)	A Boyce Y Knight (deputy)
4.	Epping Forest Community Transport Steering Group	A Lion
5.	Epping Forest Housing Aid Committee	J Wyatt
5.A	Essex Health Overview and Scrutiny Committee	A Mitchell
6.	Grange Farm Managing Trustees	Not required this year
7.	Lee Valley Regional Park Authority (Term to 30/6/2013)	Not required this year

<b>Organisation and Allocation Category</b>		<b>Nominations for 2012/13</b>
8.	Leisure Centres Liaison Groups  -Ongar Leisure Centre  - Epping Sports Centre  - Loughton Leisure Centre  - Waltham Abbey Swimming Pool	D Jacobs P Keska  W Breare-Hall T Church  T Cochrane Jennie Hart  J Lea R Gadsby
9.	Local Councils' Liaison Committee	B Rolfe K Angold Stephens B Sandler M Sartin P Smith
10.	Local Government Association - Rural Commission	A Boyce (voting member)
11.	Museums in Essex Committee	R Gadsby
12.	Police and Community Consultative Group – Epping Forest	H Kane T Boyce
13.	Police and Crime Panel	Mrs M Sartin
14.	Princess Alexandra Hospital - Partnership Governor	G Waller
15.	Roding Valley Meadows Local Nature Reserve  (a) Management Committee  (b) Working Group	(a) S Murray  (b) Officer representative see officer schedule *
16.	Stansted Airport Consultative Committee	M Sartin G Waller (deputy)
17.	Stansted Airport Community Trust Fund	R Morgan



<b>Organisation and Allocation Category</b>		<b>Nominations for 2012/13</b>
18.	Town Centre Partnerships  (a) Buckhurst Hill Town Centre Partnership  (b) Epping Town Centre Partnership  (c) Loughton Broadway Town Centre Partnership  (d) Loughton High Road Town Centre Partnership  (e) Ongar Town Forum - Steering Group  (f) Waltham Abbey Town Partnership	  G Chambers N Wright  T Church J M Whitehouse  J Knapman Jennie Hart  James Hart H Mann  D Jacobs P keska  H Kane J Lea
19.	Voluntary Action Epping Forest	R Gadsby
20.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane
21.	Waltham Abbey Tourist Information Centre - Joint Management Committee	J Lea A Mitchell J Wyatt
22.	Waste Management and Street Cleansing – Loughton Stakeholders' Group	James Hart T Thomas L Girling

## Representation on Outside Organisations - Appointments Held by Officers

### Appointments by Leader – Organisations Carrying Out Executive Functions

The following appointments to be made by the Leader of the Council in accordance with Council minute 121 – 17 February 2009 as they fall within the 'Executive' category.

Number:	Organisation and Committee Responsible	Representative 2012-13
1	Access Group – Joint Management Team	Special Needs Manager
NEW	Association of Retained Council Housing (ARCH)	A Hall – Director of Housing
2	Essex Archaeological and Historical Congress	Epping Forest District Museum Officer
3	Museum Service (South Eastern)	Epping Forest District Museum Officer
4	National Society for Clean Air (SE Division)	Director of Environment and Street Scene (or representative)
5	Standing Conference – Investigation of Air Pollution	Director of Environment and Street Scene (or representative)
6	Roding Valley Meadow Local Nature Reserve Working Group	Director of Planning and Economic Development (or representative)

### Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

Number:	Organisation and Committee Responsible	Representative
1	East Anglian Home Safety Committee	Director of Environment and Street Scene (or representative)
2	Essex Water Safety Liaison Committee	Director of Environment and Street Scene (or representative)
3	Victoria County History Association	Epping Forest District Museum Officer
4	Voluntary Action Epping Forest (see also member appointments schedule)	Policy Officer (+ 1 member delegate)